

# CITY COUNCIL RESEARCH DIVISION

## LEGISLATIVE SUMMARY

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**Bill Type and Number:** Ordinance 2017-697

**Introducer/Sponsor(s):** Council Member Dennis

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** NCSPHS, F, R

**Date of Analysis:** October 12, 2017

**Type of Action:** Ordinance Code amendment; Ordinance Code waivers

**Bill Summary:** The bill amends the Ordinance Code to repeal the existing Chapter 51 – Jacksonville Children’s Commission – and to create a new Chapter 51 – Ed Austin Children’s Services Council, an autonomous body with the ongoing responsibility of improving the lives of Jacksonville’s children by developing, overseeing, managing, and providing on behalf of the City a comprehensive and integrated system of essential children and youth programs and services that will address the critical needs of children and youth utilizing and leveraging the intellectual, organizational, and financial capital available throughout the City. The new chapter contains an expression of the City Council’s intent that funding for children’s services programs in the City shall increase annually by the average percentage amount of the increase for the particular budget year of all active operating departments within the Executive Branch (excluding the Office of the Sheriff, the Tax Collector, the Property Appraiser, the Supervisor of Elections and the Clerk of Court), not to exceed the equivalent of 1 mill of ad valorem taxes (net of distributions to the Tax Increment Districts).

The bill repeals Ordinance Code Chapter 75 – Jacksonville Journey – and transfers its programs and contractual obligations to the Ed Austin Children’s Services Council effective January 1, 2018. It provides for carry-over of Jax Journey encumbered funds to future fiscal years and waives the carry-over prohibition in Secs. 118.301(a)(5) and 75.107 of the Ordinance Code.

The bill provides for a 180-day restructuring period from the effective date of this ordinance during which an Interim CEO shall effectuate the restructuring process from the Children’s Commission to the Children’s Services Council. During the restructuring period the Mayor shall have the right to remove any or all current members of the JCC board without City Council approval.

**Background Information:** The Children’s Services Council (CSC) would consist of 7 members who must be Duval County residents, appointed by the Mayor and confirmed by the Council to 4-year terms. The CSC would also have 10 subject matter experts to act as non-voting liaisons from relevant entities to the council:

- (i) The Superintendent of Schools or his/her Chief of Staff or an Assistant Superintendent, as the Superintendent’s designee.
- (ii) The District Administrator from District IV from the Florida Department of Children and Families or his/her designee.
- (iii) The Sheriff or the Undersheriff, as the Sheriff’s designee.
- (iv) The State Attorney for the fourth judicial circuit or the Chief Assistant State Attorney as the State Attorney’s designee.
- (v) The Public Defender for the fourth judicial circuit or the Chief Assistant Public Defender, as the Public Defender’s designee.

- (vi) A juvenile judge as determined by the Chief Judge for the Fourth Judicial Circuit.
- (vii) The President of the United Way of Northeast Florida.
- (viii) The President of the City Council or his/her designee.
- (ix) The President of the Early Learning Coalition.
- (x) A representative of the Mayor.

Non-voting liaisons will also be designated from the following City departments: Parks, Recreation and Community Services Department; Jacksonville Public Library; Neighborhoods Department; and any other City departments, offices or agencies as determined by the CSC.

The CSC is tasked with presenting to the City Council annually, in conjunction with the budget process, an Essential Services Plan for Children and Youth for the Council's review and approval. The plan shall include recommended service categories, a comprehensive and integrated system of services and programs, performance metrics, best practices and models, geographic targeting based on demonstrated needs, and recommended funding levels. The CSC shall: oversee, implement and manage the Essential Services Plan; collect and analyze statistical data and conduct research; contract with other agencies for service provision; receive and make grants; formulate and implement performance metrics; establish a "small grants program"; competitively procure services; provide training and support services to providers; and shall make an annual report to the Mayor and City Council. The CSC shall employ a CEO and staff. It shall make an annual budget request to the Mayor for inclusion in his/her budget proposal to the Council.

The bill states that it is the intent of Council in repealing existing Chapter 51 for the CSC to continue the Jacksonville Children's Commission's existing programs and contracts effective January 1, 2018, and for the current Children's Commission employees to become employees of the Ed Austin Children's Services Board on that date.

**Policy Impact Area:** Children's services provision

**Fiscal Impact:** Minimal transitional costs

**Analyst:** Clements

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**Bill Type and Number:** Ordinance 2017-698

**Sponsor:** Council Member Boyer

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** NCSPHS, F, R

**Date of Analysis:** October 5, 2017

**Type of Action:** Approval of an additional afterschool location

**Bill Summary:** This bill approves the addition of Alfred I. duPont Middle School as a location for afterschool programs; invokes the exception to Sec 126.107(g), *Ordinance Code*, to allow direct contract with Communities in Schools of Jacksonville for the additional site; authorizes the Mayor, Corporation Secretary, and the CEO of Jax Children's Commission (JCC) to execute the contract; designates oversight by JCC; provides for substitute of schedules as needed; and requests one (1)-cycle emergency passage.

**Background Information:** There is a wide range of benefits to afterschool programs for student, families and communities. The services offered improve academic performance, minimize risky behaviors, increase physical health, and provide a safe, structured environment for the children of working parents. An application was not submitted to provide afterschool services at duPont Middle School for the 2017-2018 school year. This legislation adds duPont as an afterschool location site and authorizes services from October 30, 2017 to May 31, 2018. The site will service up to 100 students. Duval County Schools began on August 14, 2017. Therefore, the emergency allows for Communities in Schools of Jacksonville to move forward with staffing the site for operation on October 30<sup>th</sup>.

**Policy Impact:** Jacksonville Children's Commission, Children's afterschool programming opportunities Communities in Schools of Jacksonville

**Fiscal Impact:** Undetermined

**Analyst:** Mitchell

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**Bill Type and Number:** Ordinance 2017-699

**Introducer/Sponsor(s):** Finance Committee

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** F

**Date of Analysis:** October 12, 2017

**Type of Action:** Contract extension

**Bill Summary:** The bill exercises the City's option to extend the contract of its independent auditor – Carr, Riggs and Ingram, LLC. – for an additional two years through the completion of the FY17-18 and FY18-19 audits.

**Background Information:** Carr, Riggs and Ingram has performed the City's independent audits for fiscal years 2014-15, 2015-16 and 2016-17. The contract with the firm allows for an optional extension for up to two additional fiscal years through FY18-19, which the City is exercising through this ordinance at the recommendation of the Council Auditor and the Finance Committee. The fees for the two additional audits will not exceed \$318,500 for FY17-18 and \$323,500 for FY18-19, for a cumulative maximum additional obligation of \$642,000. The Council Auditor's Office traditionally supplies an additional 600 hours of staff time with his personnel to assist in the audit effort and enhance staff skills.

**Policy Impact Area:** City independent audit

**Fiscal Impact:** The contract provides for audit fees not to exceed \$318,500 for FY17-18 and \$323,500 for FY18-19.

**Analyst:** Clements

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**Bill Type and Number:** Ordinance 2017-700

**Sponsor:** Council President at the request of the Mayor

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** TEU

**Date of Analysis:** October 13, 2017

**Type of Action:** Street Closure

**Bill Summary:** The ordinance closes, abandons and/or disclaims a 60 foot by 128 foot right-of-way of Canterbury Street southeast of Jean Street in Council District 14, as established in Plat Book 19, page 27, Scott's Replat of Lot 9, Fehrenback's Subdivision of the George Atkinson Grant, in the public records of Duval County, dated May 9, 1946, at the request of Leslie Kleisler and Jennifer Morgan, the two adjacent property owners (the "applicants"), to allow applicants to increase their respective residential properties.

**Background Information:** Each of the applicants will own one-half of the property upon closure and both are aware that they will be responsible for the maintenance of their respective properties upon closure. The subject right-of-way is unopened and unimproved and contains no infrastructure. This closure request was reviewed by city, state and utility agencies and there were no objections to the request.

**Policy Impact:** Public Works/Real Estate

**Fiscal Impact:** The applicants have paid a \$2,091.00 closure application processing fee.

**Analyst:** Jackson

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**Bill Type and Number:** Ordinance 2017-701

**Sponsor:** Council Member Schellenberg

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** LUZ

**Date of Analysis:** October 5, 2017

**Type of Action:** Amend the *Ordinance Code*

**Bill Summary:** This bill amends Chapter 656 (Zoning Code), Part 3 (Schedule of District Regulations), Subpart C (Commercial Use Categories & Zoning Districts), Section 656.312 (Neighborhoods Commercial Category), *Ordinance Code*.

**Background Information:** The Neighborhood Commercial Category permits retail use, office commercial uses and services establishments that serve the daily needs of contiguous residential neighborhoods. In an effort to better serve the community, this legislation adds auto laundries to the list of permissible uses by exception in the Commercial Neighborhood (CN) Zoning District and is subject to all other restrictions & limitations in *Ordinance Code*.

**Policy Impact:** Neighborhood Commercial Use Categories

**Fiscal Impact:** Undetermined

**Analyst:** Mitchell

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**Bill Type and Number:** Ordinance 2017-707

**Introducer/Sponsor(s):** Council President at the request of the Jacksonville Ethics Commission

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R, F

**Date of Analysis:** October 11, 2017

**Type of Action:** Reappointment Confirmation; Ordinance Code Waiver

**Bill Summary:** The bill confirms the reappointment of Carla Miller as the City's Director of the Office of Ethics, Compliance and Oversight (ECO) for a term of 3 years ending December 5, 2020 and waives the requirement that the Director of ECO must be a registered Duval County voter. The bill authorizes execution of an employment agreement between the City Ethics Commission and Ms. Miller for the 3-year period.

**Background Information:** The Office of Ethics, Compliance and Oversight was established in Ordinance 2011-197-E. Per Section 602.612, the Director shall have a bachelor's degree or higher from an accredited college or university, with a preference for an advanced degree in applied ethics, law or public administration; at least ten years experience in related activities such as administration of an ethics office or activity, ethics related legal work, criminal justice administration; and administrative experience. The employment agreement provides that the Director serves on a part-time basis at an hourly rate of \$93, with a total annual salary cap of \$75,000 and shall not work more than 30 hours per week without advance approval of the Chair of the Ethics Commission and that no work week shall exceed 40 hours. The position is not entitled to pension or insurance benefits.

Ms. Miller received a law degree from the University of Florida Law School and was a Fellow at the Harvard University Safra Center for Ethics. She was appointed the City's Ethics Officer in December 2011. She was confirmed by Council as the first Director of the ECO in 2012 and was subsequently reappointed for an additional 3-year term in 2014. Ms. Miller is a resident of St. Johns County.

**Policy Impact Area:** Ethics, Compliance and Oversight Office operations

**Fiscal Impact:** The employment agreement provides for an hourly rate of \$93, with a total annual salary cap of \$75,000

**Analyst:** Shoup

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**Bill Type and Number:** Ordinance 2017- 0708

**Introducer/Sponsor(s):** Introduced by Council Member Boyer

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** NCSPHS, TEU, F

**Date of Analysis:** October 5, 2017

**Type of Action:** Resolution designating a Brownfield Area

**Bill Summary:** The City of Jacksonville will designate approximately twenty-four parcels of land ( 6.85 acres) at 2118 Kings Avenue and on contiguous and non-contiguous parcels with addresses on Bertha Street, Mitchell Avenue, Perry Place and Olevia Street, a Brownfield Area as authorized by Section 376.80, Florida Statutes.

**Background Information:** The Southside Assembly of God currently owns the 6.85 acre parcels of land and plans to sell the land to a developer (Chance Partners, LLC). Chance Partners is planning to redevelop the property with a mixed-use purpose, both residential and commercial. Preliminary environmental site assessments have revealed soil and groundwater contamination above Florida Department of Environmental Protection standards on some of the parcels. The Planning and Development Department has issued a report recommending that the Brownfield designation be approved.

After the adoption of this legislation, the developer will negotiate a Brownfield Site Rehabilitation Agreement (BSRA) with the Florida Department of Environmental Protection. The State of Florida's Voluntary Clean Up Tax Credit Program (VCTC) will allow owner to receive the 50% State corporate income tax credit for assessment and cleanup costs up to an annual amount of \$500,000.00. The developer will also apply for cleanup liability protection from the State.

**Policy Impact Area:** Brownfield Area designation

**Fiscal Impact:** None to the City

**Analyst:** Hampsey



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**Bill Type and Number:** Ordinance 2017- 0709

**Introducer/Sponsor(s):** Introduced by Council President at the Request of the Mayor

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** NCSPHS, F

**Date of Analysis:** October 5, 2017

**Type of Action:** Resolution revising the Comprehensive Emergency Management Plan and designation of oversight agency

**Bill Summary:** This bill revises the Comprehensive Emergency Management Plan, as adopted in Resolution 2004-277-A, amended in Resolutions 2005-710-A, 2006-1018-A, 2009-904-A, 2010-907-A, and 2012-465-A, and as required by Chapter 252, Florida Statutes, and Chapter 674, *Ordinance Code*. The Jacksonville Fire and Rescue Department shall oversee the project.

**Background Information:** The Comprehensive Emergency Management Plan is required by the state every 5 years. This legislation updates the 2015 plan: to better define the role of the Beaches Communities, incorporate the roles and responsibilities of the Executive Group and Operations Group, update local population and demographics, update hazard analysis, incorporate *Investigations and Intelligence* as a new section, update EOC staff training, and update Evacuation zones and routes.

**Policy Impact Area:** Comprehensive Emergency Management Plan revision

**Fiscal Impact:** No new costs to the City

**Analyst:** Hampsey

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**Bill Type and Number:** Resolution 2017-714

**Sponsor:** Council President Brosche

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 11, 2017

**Type of Action:** Appointment

**Bill Summary:** This bill appoints Steven J. Grossman to the Duval County Tourist Development Council (TDC), replacing M.G. Orender as a representative of the tourist industry, for a first term ending June 30, 2020.

**Background Information:** The TDC is established pursuant to Chapter 70, *Ordinance Code*, and Section 125.0104, *Florida Statutes*, and charged to recommend a method of coordination of existing tourist development efforts by both public and private agencies, organizations and business and of new or additional tourist development efforts; identify and recommend methods of eliminating unnecessary duplications in existing tourist development efforts; identify and develop new tourist development efforts; create, prepare and submit to the Council a tourist development plan; and review the expenditures of revenues from the Tourist Development Trust Fund and report any unauthorized expenditures to the Council and State Department of Revenue. Section 70.102(a), *Ordinance Code*, provides that three of the members of the Duval County Tourist Development Council shall be persons who are involved in the tourist industry and who have demonstrated an interest in tourist development, but are not associated with tourist accommodation.

Mr. Grossman received a master's degree in urban planning from Michigan State University. He is the Chief Executive Officer for the *Jacksonville Aviation Authority*. Mr. Grossman also currently serves on the United Way of Northeast Florida Board of Directors. He resides within Council District #11.

**Policy Impact Area:** Duval County Tourist Development Council operations

**Fiscal Impact:** Anticipated to be minimal.

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-715

**Sponsor:** Council President Brosche

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 11, 2017

**Type of Action:** Reappointment

**Bill Summary:** This bill reappoints Craig F. Smith to the Duval County Tourist Development Council, as a representative of the tourist industry, for a second term ending June 30, 2021.

**Background Information:** The Tourist Development Council is established pursuant to Chapter 70, *Ordinance Code*, and Section 125.0104, *Florida Statutes*, and charged to recommend a method of coordination of existing tourist development efforts by both public and private agencies, organizations and business and of new or additional tourist development efforts; identify and recommend methods of eliminating unnecessary duplications in existing tourist development efforts; identify and develop new tourist development efforts; create, prepare and submit to the Council a tourist development plan; and review the expenditures of revenues from the Tourist Development Trust Fund and report any unauthorized expenditures to the Council and State Department of Revenue. Section 70.102(a), *Ordinance Code*, provides that three of the members of the Duval County Tourist Development Council shall be persons who are involved in the tourist industry and who have demonstrated an interest in tourist development, but are not associated with tourist accommodation.

Mr. Smith received an associate's degree from Florida State College at Jacksonville and is a managing partner with *Alhambra Theatre & Dining*. He formerly operated *Beaches Limousine* (1997-2006) and worked in Sales and Event Management with the *Jacksonville Suns* (1987-1990). Mr. Smith resides in the Jacksonville Beach area within Council District #13.

**Attendance:** According to records provided by the staff for the Tourist Development Council, Mr. Smith has attended 85% of the meetings of the board since his initial appointment in November 2014.

|       | Meetings<br>Attended | Meetings<br>Held |
|-------|----------------------|------------------|
| 2015  | 4                    | 4                |
| 2016  | 6                    | 6                |
| 2017  | 12                   | 16               |
| Total | 22                   | 26               |

**Policy Impact Area:** Duval County Tourist Development Council operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-716

**Sponsor:** Council President Brosche

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 11, 2017

**Type of Action:** Appointment

**Bill Summary:** This bill appoints Sean T. Lynch to the Northeast Florida Regional Council, replacing J. Stanton Totman as the "independent municipality" representative.

**Background Information:** The NEFRC is established pursuant to Chapter 186, Part 5, *Florida Statutes*, and charged to provide local governments with a means of exercising the rights, duties and powers of a regional planning agency; to provide a means for conducting the regional comprehensive planning process; to provide regional coordination; to act in an advisory capacity and to exchange, interchange, and review the various programs of regional concern; to promote communication among members and the identification and resolution of common regional-scale problems; to cooperate with federal, state, local and non-governmental agencies and citizens to insure the orderly and harmonious coordination of federal, state and local planning and development programs to assure the orderly and balanced growth and development of this region; and to encourage and promote communications between neighboring regional planning districts in an attempt to insure compatibility in development and long-range planning goals.

The bylaws of the Northeast Florida Regional Council provide that one of Duval County's four representatives on the Board shall be an elected representative from one of the independent municipalities. Mr. Lynch is the Mayor of Baldwin.

**Policy Impact Area:** Northeast Florida Regional Planning Council operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-717

**Sponsor:** Council President Brosche

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 11, 2017

**Type of Action:** Appointment

**Bill Summary:** This bill appoints Darryl K. Patterson to the Jacksonville International Airport (JIA) Community Redevelopment Agency Advisory Board, filling a seat formerly held by Christopher B. Scuderi as the representative for School Board District #1, for a first full four-year term ending June 30, 2021.

**Background Information:** This board acts in an advisory role to the JIA/CRA Board. Per Ordinance 90-409-293, which created the board, the seven members are appointed by the Council, one each from the School Board districts. To represent a district, a member must reside or be engaged in business in the respective district.

Mr. Patterson received a firefighter certificate from Florida State College at Jacksonville. He is the Co-Owner/Operator of *Lampkins Patterson Cremation and Funeral Service*. He previously served from 1988-2013 as a Lieutenant/Firefighter at the City of Jacksonville Fire/Rescue Department. Mr. Patterson resides in the Downtown area within Council District #7 and owns a business in School Board District #1.

**Policy Impact Area:** JIA/CRA Advisory Board operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-718

**Sponsor:** Council President Brosche

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 12, 2017

**Type of Action:** Appointment Confirmation

**Bill Summary:** This bill confirms the appointment of Curtis Hart to the Tree Commission, as a real estate professional from the At-Large Group 4 residency area, for an initial term ending December 31, 2020.

**Background Information:** The Tree Commission is established as an advisory board pursuant to Chapter 94, *Ordinance Code*, and empowered to study, make recommendations, and formulate an overall plan with respect to the planting of trees and the health of the City's tree canopy which includes maintenance of an inventory of the urban tree canopy, conducting educational outreach programs, preparing and analyzing maps, identifying issues relating to health of public trees, recommend and develop opportunities for the City's grant writing office to aide in solicitation of donations to support the tree canopy, perform an annual audit of funded projects to be included in an annual report to the Mayor's Office and City Council. Finally, it is the duty of the Commission to review expenditure proposals for planting projects and formulate a priority list, based on established criteria for recommendation to the Council.

Section 94.103, *Ordinance Code*, provides that three of the seven members of the Commission shall be appointed by the Council from the general public. Members should possess a specialized knowledge about trees and, to the extent possible; members should represent each Council At-Large residency area and come from various categories, including a real estate professional.

Mr. Hart received a bachelor's degree in business administration from the University of Florida. He holds a Florida Real Estate Sales Associate license and owns *Hart Resources, LLC*, a real estate development company. Mr. Hart also participates in a number of community organizations including the Context Sensitive Streets Standards Committee and the Northeast Florida Builders Association. He resides in the Hogan area within Council District #4.

**Policy Impact Area:** Tree Commission operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-719

**Sponsor:** Council President Brosche

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 11, 2017

**Type of Action:** Appointment Confirmation

**Bill Summary:** This bill confirms the appointment of Wendell Chindra, to the Taxation, Revenue and Utilization of Expenditures (TRUE) Commission, filling the seat formerly held by Christopher L. Brady, for a partial term ending June 30, 2018.

**Background Information:** The TRUE Commission is established pursuant to Chapter 57, *Ordinance Code*, and charged to act as an advisory body to the city concerning fiscal policy and may review any aspect of fiscal policy, including: the city's long-range financial soundness, planning, budgeting, and management; the city's budgetary process, including taxation, revenue generation, expenditures, use of permit fees and user fees, bonding capacity, franchise fees, state and federal mandates, privatization, "zero based" financing and other similar topics; the appropriateness of each revenue source the city receives to make up its annual general revenue budget; potential new revenue sources, such as impact fees, and the use of any such funds; the pre- and post-retirement benefit structure for city employees and the potential impact on the financial status of the city; recommendations that will help make Jacksonville the most fairly-taxed and financially-sound city in the nation; recommendations to keep the public better informed about important issues of city financing and budgeting which affect their lives; and other areas as the commission may determine are appropriate and within their scope.

Section 57.102, *Ordinance Code*, provides that the members of the Commission shall be residents of the county and six of the 18 members shall be appointed by the Council President and confirmed by the Council.

Mr. Chindra received a master's degree in public policy from Jacksonville University and is a Financial Solutions Advisor with *Merrill Lynch/Bank of America*. He resides within Council District #11.

**Policy Impact Area:** TRUE Commission operations

**Fiscal Impact:** Anticipated to be minimal.

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-720

**Sponsor:** Council President at the request of the Mayor

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 12, 2017

**Type of Action:** Appointment Confirmation

**Bill Summary:** This bill confirms the Mayor's appointment of Leslie Campbell as a member of the Jacksonville Small and Emerging Business "JSEB" Monitoring Committee, filling a seat formerly held by Tien Duc "Eric" Nguyen as a JSEB contractor for a partial term ending April 30, 2018, followed by a first full three-year term ending April 30, 2021.

**Background Information:** The JSEB Monitoring Committee is established pursuant to Section 126.606, *Ordinance Code*, and charged to review the status of the goals of the Jacksonville Small Emerging Businesses Program, along with a comparison of the achievements under the Program compared with the goals. Section 126.606(a), *Ordinance Code*, provides that three of the members of the JSEB Monitoring Committee, are to be appointed by the Mayor and confirmed by Council, in several categories including a JSEB Contractor.

Ms. Campbell is the Owner of *CoBell Transport Group*, a Certified JSEB Vendor. She resides in the Carver Manor area within Council District #10.

**Policy Impact Area:** JSEB Monitoring Committee operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup



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**Bill Type and Number:** Resolution 2017-721

**Sponsor:** Council President at the request of the Mayor

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 12, 2017

**Type of Action:** Appointment Confirmation

**Bill Summary:** This bill confirms the Mayor's appointment of Charles Freshwater as a member of the Jacksonville Small and Emerging Business "JSEB" Monitoring Committee, as a Non-JSEB contractor, filling the seat formerly held by Lawrence Murr, for a term ending April 30, 2021.

**Background Information:** The JSEB Monitoring Committee is established pursuant to Section 126.606, *Ordinance Code*, and charged to review the status of the goals of the Jacksonville Small Emerging Businesses Program, along with a comparison of the achievements under the Program compared with the goals. Section 126.606(a), *Ordinance Code*, provides that three of the members of the JSEB Monitoring Committee are appointed by the Mayor, and confirmed by Council, including a Non-JSEB Contractor.

Mr. Freshwater is the Vice President of *Jax Utilities Management, Inc.* He resides in the Atlantic Beach area of District #13.

**Policy Impact Area:** JSEB Monitoring Committee operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup

## CITY COUNCIL RESEARCH DIVISION LEGISLATIVE SUMMARY

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**Bill Type and Number:** Resolution 2017-722

**Sponsor:** Council President at the request of the Mayor

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 12, 2017

**Type of Action:** Reappointment Confirmation

**Bill Summary:** This bill confirms the Mayor's reappointment of Donald Marshall Adkison as a member of the Planning Commission, as the Planning District #6 representative, for a second term ending September 30, 2020.

**Background Information:** The Planning Commission is established pursuant to Chapter 30, Part 2, *Ordinance Code*, and charged to review proposed land use changes, text changes to the Comprehensive Plan, requests for exceptions, variances and waivers to the Zoning Code, appeals from written orders granting or denying an administrative deviation and written interpretations of the Zoning Code and final orders of the Cell Tower Review Committee and other matters related to land use and area planning which are referred to the Department or to the Commission pursuant to law; review and make recommendations to the Council on proposed changes to the Zoning Code, the Code of Subdivision Regulations and other land development regulations or amendments thereto, and with respect to all rezonings; review and make recommendations on plans and programs developed by the Planning Department; and serve as the local planning agency per 163.3174, F.S. and prepare the comprehensive plan.

Section 30.201(a), *Ordinance Code*, provides that the nine members of the Planning Commission shall be residents appointed by the Mayor and confirmed by the Council, including one member residing in each City Planning District.

Mr. Adkison received an associate's degree from Liberty University and is the CEO of *Adkison Towing* and *Bonfeld Investments* and owns *First Coast Road Rangers*. He resides in the Heckscher Drive area within City Council District #2 (Planning District #6).

**Attendance:** According to information provided by the staff for the Planning Commission, Mr. Adkison has attended 88% (36 of 41) of the meetings during his current term.

**Policy Impact Area:** Planning Commission operations

**Fiscal Impact:** Anticipated to be minimal.

**Analyst:** Shoup

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**Bill Type and Number:** Resolution 2017-723

**Sponsor:** Council President at the request of the Mayor

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 12, 2017

**Type of Action:** Reappointment Confirmation

**Bill Summary:** This bill confirms the Mayor's reappointment of Daniel E. Blanchard as a member of the Planning Commission, as the Planning District #3 representative, for a second term ending September 30, 2020.

**Background Information:** The Planning Commission is established pursuant to Chapter 30, Part 2, *Ordinance Code*, and charged to review proposed land use changes, text changes to the Comprehensive Plan, requests for exceptions, variances and waivers to the Zoning Code, appeals from written orders granting or denying an administrative deviation and written interpretations of the Zoning Code and final orders of the Cell Tower Review Committee and other matters related to land use and area planning which are referred to the Department or to the Commission pursuant to law; review and make recommendations to the Council on proposed changes to the Zoning Code, the Code of Subdivision Regulations and other land development regulations or amendments thereto, and with respect to all rezonings; review and make recommendations on plans and programs developed by the Planning Department; and serve as the local planning agency per 163.3174 F.S. and prepare the comprehensive plan.

Section 30.201(a), *Ordinance Code*, provides that the nine members of the Planning Commission shall be residents appointed by the Mayor and confirmed by the Council, including one member residing in each City Planning District.

Mr. Blanchard received master's degree in business administration from the University of Florida and is a Florida licensed real estate broker. He is the President of *Blanchard Land Company, LLC*, a development / consulting firm. Mr. Blanchard has previously served on the TRUE Commission. He resides in the Deerwood area within Council District #11 (Planning District #3).

**Attendance:** According to information provided by the staff for the Planning Commission, Mr. Blanchard has attended 96% (53 of 55) of the meetings during his current term.

**Policy Impact Area:** Planning Commission operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup

# CITY COUNCIL RESEARCH DIVISION

## LEGISLATIVE SUMMARY

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**Bill Type and Number:** Resolution 2017-724

**Sponsor:** Council President at the request of the Jacksonville Ethics Commission

**Date of Introduction:** October 10, 2017

**Committee(s) of Reference:** R

**Date of Analysis:** October 12, 2017

**Type of Action:** Reappointment Confirmation

**Bill Summary:** This bill confirms the Jacksonville Ethics Commission's reappointment of Ellen M. Schmitt as a member of the Jacksonville Ethics Commission, for a first term ending December 31, 2020.

**Background Information:** The Jacksonville Ethics Commission is established pursuant to Chapter 602, Part 9, *Ordinance Code*, and empowered to review, interpret, render advisory opinions and enforce Chapter 602, *Ordinance Code*; and, in accordance with Section 1.202, *Municipal Charter*, to exercise the following powers and duties:

- Authorized to receive, and to investigate and issue findings with regard to complaints alleging an ethics violation;
- Provide assistance and input into the management and coordination of the training and education of local officers and employees in state and local ethics, including the City's Ethics Education Program, as well as all public records and sunshine law training throughout the government;
- May, upon employee or citizen complaint, or upon its own initiative, seek information and gather facts for the purpose of reviewing any circumstance or situation of which the Commission may become aware that appears to violate or may potentially violate an acceptable standard of ethics conduct for City officers and employees;
- Jurisdiction to levy those civil fines or penalties authorized in Chapter 602 for violations of the City's ethics code; and
- Act as the hiring committee, subject to Council confirmation, for the executive director of the Ethics Oversight and Compliance office.

Section 602.912, *Ordinance Code*, provides that three of the nine members of the commission shall be Duval County registered voters appointed by the commission and confirmed by Council.

Ms. Schmitt received a master's degree in social work from the State University of New York at Stony Brook and is a Certified Case Manager and Licensed Clinical Social Worker. She is the System Director of Social Services and Case Management with the *Baptist Health System*. Ms. Schmitt resides in the Cobblestone area within Council District #2.

**Attendance:** According to information provided by the staff for the Ethics Commission, Ms. Schmitt has attended 100% (5 of 5) of the meetings during her current term.

**Policy Impact Area:** Jacksonville Ethics Commission operations

**Fiscal Impact:** Anticipated to be minimal

**Analyst:** Shoup