

LEGISLATIVE FACT SHEET

DATE: 11/06/17

BT or RC No: BT18-026
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Daryl Joseph

Provide Name: Daryl Joseph

Contact Number: 255-7903

Email Address: djoseph@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

In response to the City of Jacksonville's application for The State of Florida, Division of Cultural Affairs grant, The State of Florida selected and notified the City of Jacksonville on June 16, 2017 of the \$500,000 grant for the "J.P. Small Ball Park Museum Improvements." A full scope of work was forwarded to the State of Florida in August of 2017 and finalized with Dr. Timothy Strohoff, Grants and Outreach Coordinator on September 7, 2017. The contract document was received by the City of Jacksonville on September 27, 2017. The grant is a Cultural Facilities Grant (CSFA 45.014) and the grant number is 18.C.CF.900.728. The funds of the grant have been appropriated in the FY 2017-2018 General Appropriations Act, Chapter No. 2017-70, Laws of Florida on line 3144A. This funding is nonrecurring and the requests for additional recurring funds are prohibited. The park infrastructure and upgrades must be completed by June 30th of 2018. The scope of work deliverables and documentation includes: Task 1: Complete engineering and design documents, (\$40,000), the City will provide copies of completed engineer/design documents. Task 2: Complete installation of field lighting (\$200,000), the City will provide completed field lighting and documents signed by the lighting contractor/engineer stating the installation is 100% complete. Task 3: Completing 50% and 100% of the renovation of the weight rooms, expansion and renovation of the museum, upgrade electrical panel and air-conditioning units, (\$130,000 and \$130,000), the City will provide the application and certificate for payment (AIA Document G702) and schedule of contract values (AIA Document G703), or its equivalent along with a contractor's affidavit of completion showing project is 50% and 100% complete.

The scope of work will make improvements to the Negro League Museum that will more appropriately tell the story of the museum and African American community and protect artifacts associated with the culture and history of the ball park. Additionally, a new fitness center will help condition the athletes of Edward Waters College and Stanton College Preparatory baseball teams and also be a great community asset. Field lighting will create safe, standard lighting associated with high school and college games.

APPROPRIATION: Total Amount Appropriated \$500,000 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: n/a	Amount: _____
	To:	Amount: _____
Name of State Funding Source(s):	From: State of Florida, Division of Cultural Affairs	Amount: \$500,000.00
	To:	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: n/a	Amount: _____
	To:	Amount: _____
Name of In-Kind Contribution(s):	From: n/a	Amount: _____
	To:	Amount: _____
Name & Number of Bond Account(s):	From: n/a	Amount: _____
	To:	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The funds are coming from the State of Florida, Division of Cultural Affairs and will be used the The City of Jacksonville, Florida, Department of Parks, Recreation and Community Services. The reimbursement funding amount is \$500,000. The funding must be used by June 30 of 2018. In order to receive the grant, the city must submit the following documentation: copies of completed engineer/design documents, completed field lighting and documents signed by the lighting contractor/engineer stating the installation is 100% complete, he application and certificate for payment (AIA Document G702) and schedule of contract values (AIA Document G703), or its equivalent along with a contractor's affidavit of completion showing project is 50% and 100% complete. The City shall also provide a restrictive covenant recorded with the Clerk of the Circuit Court of Duval County.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Parks, Recreation and Community Services Department, POC: Darrin Williams email: DWILLIAMS@coj.net Agreement being reviewed by OGC.

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>


Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

In addition to the payment documentation requirement, the city must submit the following documentation: Progress reports on the following days: October 31, 2017, January 31, 2018, April 30, 2018, July 30, 2018, October 31, 2018, January 31, 2019, April 30, 2019, Final Report by July 15, 2019. This will be completed as the project progresses. Parks, Recreation and Community Services Department, Darrin Williams, (904) 255-7902. All reports must be submitted to the State of Florida, Division of Cultural Affairs.

Division Chief:  Daryl Joseph, Director
(signature)

Date: 11/6/17

Prepared By: 
(signature)

Date: 11/6/17

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services
(Name, Job Title, Department)

Phone: 904-255-7903

E-mail: Djoseph@coj.net

From: Jill Enz, Parks Development & Natural Resources Manager, Parks, Recreation and Community Services
Initiating Department Representative (Name, Job Title, Department)
Phone: 904-255-7941 E-mail: Jenz@coj.net

Primary Contact: Daryl Joseph, Director, Parks, Recreation and Community Services Department
(Name, Job Title, Department)
Phone: 904-255-7903 E-mail: Djoseph@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No
Boards Action / Resolution? Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED